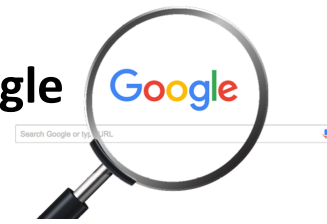
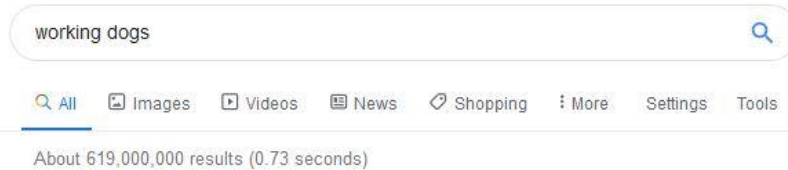


Better Searching with Google



1. Go to Google
 - a. Google.com
 - b. Most browsers have a search box. You can change the default to Google *in settings*
2. Enter your search term(s)ⁱ
3. Review your search results



Tips to Refine Your Search to Give You the Results You Are Looking For

1. Use **tabs** at the top of page
2. Use a hyphen followed by a word you want to eliminate from your search
[working dogs-shepherds]
3. Use quotations for exact phrase ["Christmas 2019"]
4. Use Define: word for definition [Define: obscure]
5. Use OR between words to search both [tulips or daffodils]
6. Use Related: (website name) for related websites [Related:
<https://www.bhg.com/>]
7. Use File type [pdf]
8. Use **location and time from Tools** tab to Fine tune your results
9. Use Postal code after keyword for location [art centers 51360]
10. Use an asterisk (*) to fill in the blank
11. Use the search box to do math [100 x 4 (enter)]
12. Keep it simple
13. Add more search terms [sewing patterns aprons]
14. Use important words only [how many miles to Omaha?/miles to
Omaha]
15. Spelling doesn't necessarily matter
16. Use search box for money and unit
conversion [\$100 in pesos]
17. **OR use ADVANCED SEARCH**

**Google Search Page/Settings at bottom of
page/Advanced Search**

